

**Saskatoon Sexual Health (SSH)
Annual General Meeting
September 16, 2019, 7pm
Location: Amigos, 806 Dufferin Ave., Saskatoon, SK**

In attendance: Geoff Peters, Julie Mithouard Coullaut, Nillin Lore, Natalya Mason, Rebekah Bennetch, Andy Sargent, Eric Mooney, Julie Vickaryous, Maryellen Gibson, Drew Richardson, Heather Hale, Danielle Altrogge, Jared Knoll, Gabby Fuentenalba, Amy Mark

1. Call to Order @ 7:03
2. Appointment of Recording Secretary
Motion to appoint Amy Mark as recording secretary by Julie Vickaryous, 2nd by Maryellen Gibson. Carried unanimously.
3. Approval of AGM 2019 Agenda
Motion to approve AGM 2019 Agenda by Julie Vickaryous 2nd by Gabby Fuentenalba. Carried unanimously.
4. Approval of 2018 AGM Minutes
Motion to approve 2018 AGM Minutes by Jared and 2nd by Julie Vickaryous. Carried unanimously with amendment that Maryellen's last name was wrong and will be corrected.
5. Business arising from 2018 Minutes
 - No outstanding business that arose from 2018 minutes
6. Adoption of Bylaw amendments

Discussion by board member Gabby Fuentenalba:

- Gabby has been updating bylaws based on recommendations from students at the USask school of policy and the Canada not for profit act.
- There are not any track changes of the proposed ammendments, so Gabby outlined the major changes she made below:
 - o redrafted entire document. Seemed like previous version was collage added to over time and the biggest issue was that it didn't comply with current Canada not for profit act. One of the biggest recommendations of students was to bring everything in line with the act. Tried to make everything as broad as is permitted for the bylaws.
 - o Next step will be to fix policies. Previous bylaw version had too much detail so will try to expand the detail in the policy section when policies are revised.

- Section on amending and repealing bylaws was really beefed up a lot. Thought it would be helpful so that board members can understand what our obligations are. Changed membership to make it more clear that there can be two classes of members. A. Voting members. B. Honorary members. Specifies how people can become members and what they were allowed and not allowed to do.
- Meeting members (section 6). Difference between quorum for members meetings vs. directors meetings. Quorum for directors meeting higher than a members meeting.
- In future if having expanded membership beyond board would be able to have meetings of members that could meet quorum.
- Followed model bylaws that the government puts out/recommendations of the students.
- Added a lot more detail: section 7 meetings of directors. Included from act duties of directors, responsibilities. Think it will be helpful for people who are new to boards and what the liability is. An organization can indemnify you but it doesn't have to.
- An election/terms (7.05) discussed for how long board members can hold office. Maximum amount of 3 consecutive terms to ensure that the board refreshes itself.
- Added section 9 executive directors to make it really broad – don't want to put too much detail in the bylaws.
- Added dispute resolution section and included legal stuff so that if any one of the provisions are wrong it doesn't void the whole thing.
- More details in bylaws about what requires a special amendment so we know when we can make changes to bylaws over the course of the year.
- Next version will have page numbers.

Motion to approve amendments to bylaws by Maryellen Gibson and 2nd by Julie

Vickaryous. Carried unanimously

7. Affirming Board Members & Election of Officers

A. Motion to affirm new board members as listed below:

Nillin Lore

Rebekkah Bennetch

Andy Sargent

Danielle Altrogge

Julie Mithouard Coullault

Motion carried unanimously.

B. Election of Officers:

- i. Nominations for Chair: Julie Vickaryous nominates Geoff Peters– 2nd Gabby Fuentenalba– no other nominations. Motion carried unanimously.
- ii. Nomination for Vice Chair: Amy Mark nominates Maryellen Gibson and Julie Vickaryous 2^{nds}. No other nominations. Motion carried unanimously.
- iii. Nomination for Secretary: Julie Vickaryous nominates Erin Mckay 2nd by Maryellen Gibson – no other nominations. Motion carried unanimously.
- iv. Nomination for Treasurer: Maryellen Gibson nominates Julie Vickaryous 2nd by Gabby Fuentenalba. No other nominations. Motion carried unanimously.

8. Appointment of Auditor for 2019-2020

- Jenson Stromberg has been auditor over the last few years and has done a great job. Plan to keep using them again.
- Motion for appointment of Jenson Stromberg as auditor for 2019-20 by Maryellen Gibson, 2nd Julie Vickaryous. Carried unanimously.

9. Financial Report for 2019

- Presented by Executive Director Heather Hale
- Primary focus over last year has been reducing deficit
- Fundraising and monthly donors are steady – looking to develop these new opportunities further

Discussion:

Question: why is there such a large difference in fundraising budget? Answer: In 2017-18 there was a large added promo which was the new website. Did rebranding and new website to. Also was reclassification of fundraising to bring better in line.

Question: why did fundraising change? Answer: Had 400% change in amount of fundraising Clinic costs increased because received more funding from HIV strategy. Moved some of rent to come under clinic because better accounts for clinic costs.

Motion to approve financial report for 2019 by Danielle Altrogge, 2nd by Rebekkah Bennetch. Carried unanimously.

10. Executive Director's Report

- Presented by Executive Director Heather Hale.
- 2018-19 very exciting year for SSH. Have hit our strides in a lot of key areas. Clinic capacity is the highest that it has ever been. See about 3300 people annually. 5 years ago was about 2000. We're really at capacity – that is the maximum number of people we could see with our space/staffing. Will see if hiring of NPs/reduction of doctor services will allow us to increase capacity.
- Education side: had record number of education presentations with just under 150 in various locations (schools, community locations), depended our partnership with other organizations. In year 2 of Shout project. Working on project with inclusion SK for people with intellectual disabilities. Looking to develop partnerships with other organizations. We are better when we work together.
- Continue to make strides in advocacy. Want to help people have better access to abortions/sexual health
- Highlight of successful fundraisers in last year: Night brunch, art auction, dodgeball, primal fundraising.
- Have been able to harness the power of volunteers for clinic and for fundraising events.

Discussion:

Question: What is the burnout level? Answer: Pretty good in terms of staff retention. If anything we had to let staff go because we didn't have contracts for them/or if they left it was for educational/other opportunities.

Question: biggest challenge this year. Answer: finances continue to be ongoing management and challenge. Not just the money piece but knowing you could do so much if you had the resources. Managing the demand of the people we interact with.

Access to abortion in Saskatchewan is not great. If you live in Saskatoon or Regina it's a little better. Not always clear about how to access services. Over 12 weeks have to go to Regina. Compounding effects of STC closure/SDH/pharmacies not stocking mife. Ongoing slog. Yes, mife was approved. Now we need to find prescribers who will actually prescribe it/pharmacies will carry it. Making sure sent to appropriate services when asking to get referred for abortion services. Working to get meeting with minister. Indicative of climate when minister of rural and remote health shows up to prolife rally. Fundamental and societal challenges exist around access to abortion.

Question: What can community do to support increasing accessibility to abortion services?

Answer: Action Canada has put out campaign with 5 key asks – ways to support. Attending candidates debates and asking questions.

Motion to approve executive directors report by Jared Knoll, 2nd by Eric Mooney. Carried unanimously.

11. Board of Director's Chair Report by Geoff Peters

- Past year has been really exciting.
- Did strategic plan review in October. Reviewed strat plan from previous board. Good time to touch base and see what has been going on as we move forward.
- Accomplished a fair bit of our goals for the strat plan.
- Will be going into new strat plan for following 3 years in November.
- Fundraising – want to thank everyone especially the staff because they take on a lot.
- Think its important how distinctive our voice is.
- Saw a few directors leave: Carla, Miranda, Amy
- Financially it's been really exciting to see Heather really dig in and focus on reducing the deficit and develop new programming
- Really excited for the move.

Motion to approve board of directors chair report by Julie Vickaryous and 2nd by Jared Knoll. Carried unanimously.

12. New Business

1. All attendees introduced themselves.
2. Update on new space: Out has moved in. Lease in our current space expires March 15th. Have decided to move over the Christmas break. Start new operations January 6 in the new space. Little bit less space than now but better configured. Spread out over 2 floors. Will be 2 clinic rooms and third room as swing space. Will be a small space for options counseling and conversations/when people need additional support.
 - What we were looking for in a new space: updated facilities (don't want to duct tape carpet down), refresh
 - Reassuring people that same people will be there and will be just as welcoming as before

- Looking for increased accessibility. Came to a head this summer when our summer student was not able to work in our space.
- Don't have room to grow in our current space.
- Optics: 6 years ago when we moved in it was necessary (financial and what we needed to do) but lots has changed in 6 years. Having street presence is really important to us.
- Willing to take the risk of the increased cost. Will move in January. Will figure out a party. Cost of renovations is \$55,000. Seems like huge amount of money, but actually not. Have already raised \$3000 in our ask. Have divided fundraising plan over 5 years. Will do some special events, larger grants and hopefully some foundation money.

Question: How will it work with Out Saskatoon? Answer: Out holds lease and we will be a subtenant. In terms of programming and how that works we already do lots of programming at Out Saskatoon. Jack and Natalya work closely on shout project. Will be able to expand evening clinics to more days. Going to be some details and things that need to get worked out when we get into a new space. Ie. Dog in space/hours of operation/answering phone. Out and SSH have very positive working relationship and able to compliment each others strengths. Some services out provides that we are not able like counseling and referrals that will be beneficial to some if not all of our clients.

3. New board member education orientation and onboarding: needs to be better onboarding and orientation process. Goeff and Heather committing to structural repository of information (in dropbox will be orientation binder/document) with mission/vision/values/financials/news articles/monthly documents/governance pieces/other pieces re: things important to board members/insurance/organizational history/list of major funders and what they fund
 - Next meeting want to do overview/information and a bit of governance training
 - Want to do overview and info about the organization
 - Going into strat planning in November – will do at

13. Social/Adjournment: Motion to adjourn at 20:18 by Julie Vickaryous.